



VANCOUVER ISLAND WEST
School District 84
SUPPORT STAFF JOB POSTING
No. 2017-27

ON-CALL EMPLOYEES REQUIRED
Captain Meares Elementary Secondary School

There may be times when the following on-call employees are needed to cover for regular employees who are on short-term leaves:

- **Administrative Assistant 2** (\$21.46 per hour)
- **Custodian 3** (\$20.40 per hour)
- **Noon Hour Supervisor** (\$18.82 per hour)
- **Special Needs Education Assistant 1** (\$23.93 per hour)

If you are interested in applying to any of the above positions and would like more details, please visit www.sd84.bc.ca to view job descriptions ('Employment Opportunities') and to obtain an application form, or contact the School Board Office at 250-283-2241, Local 224 for more information.

Terms of employment are as per the *Collective Agreement* between School District 84 and CUPE Local 2769. Employment is subject to an approved Criminal Record Check.

Interested applicants are requested to submit a letter and completed application form, resume, references, and supporting documents to:

Ms. Annie James, Human Resources Administrator
Vancouver Island West School District 84
#2 Highway 28, PO Box 100, Gold River, BC VOP 1G0
E-mail: ajames@viw.sd84.bc.ca

Successful applicants may be required to complete short pre-employment courses related to health and safety, prior to the commencement of employment. Information will be provided.