



VANCOUVER ISLAND WEST  
School District 84  
**SUPPORT STAFF JOB POSTING**  
**No. 2017-08**

**ON-CALL EMPLOYEES REQUIRED**  
**Captain Meares Elementary Secondary School**

There may be times when the following on-call employees are needed while regular employees are on short-term absences:

- **Administrative Assistant 2** (\$21.07 per hour)
- **Custodian 3** (\$20.03 per hour)
- **Noon Hour Supervisor** (\$18.48 per hour)
- **Special Needs Education Assistant 1** (\$23.49 per hour)

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If you are interested in applying to any of the above positions and would like more details, please visit [www.sd84.bc.ca](http://www.sd84.bc.ca) to view job descriptions ('Employment Opportunities') and to obtain an application form, or contact the School Board Office at 250-283-2241, Local 224 for more information.

Terms of employment are as per the *Collective Agreement* between School District 84 and CUPE Local 2769. Employment is subject to an approved Criminal Record Check.

**Interested applicants are requested to submit a letter and completed application form, resume, references, and supporting documents to:**

Ms. Annie James, Human Resources Administrator  
Vancouver Island West School District 84  
#2 Highway 28, PO Box 100, Gold River, BC VOP 1G0  
E-mail: [ajames@viw.sd84.bc.ca](mailto:ajames@viw.sd84.bc.ca)

*Successful applicants may be required to complete short pre-employment courses related to health and safety, prior to the commencement of employment. Information will be provided.*