

NAME: _____
Surname First Middle

ADDRESS: _____
Street City Province Postal Code

TELEPHONE: () _____ or: () _____ Email: _____

GRADE LEVEL (*Designate in numerical order of preference*):

Elementary K 1 - 3 4-7

Secondary 8 - 12 8 - 10 11- 12

HAVE YOU PREVIOUSLY APPLIED TO VANCOUVER ISLAND WEST SCHOOL DISTRICT?

YES NO If yes, when? _____

HAVE YOU PREVIOUSLY BEEN EMPLOYED BY VANCOUVER ISLAND WEST SCHOOL DISTRICT?

YES NO If yes, when? _____ Position _____

WHAT PROMPTED YOU TO APPLY TO THIS POSITION: _____

EDUCATION:

GRADUATION YEAR	INSTITUTION	CERTIFICATE/DEGREE

LANGUAGES	(✓)	LEVEL (<i>Indicate Proficiency</i>)		
French		Intermediate	Advanced	Expert
First Nations		Intermediate	Advanced	Expert
Other		Intermediate	Advanced	Expert

EXPERIENCES:

LIST ANY SKILLS, EXPERIENCES, TRAINING, VOLUNTEER WORK, HOBBIES AND QUALIFICATIONS THAT WOULD SUPPORT YOUR APPLICATION.

RECENT WORK EXPERIENCE: *(List chronologically from most recent)*

Dates (from.....to)	Total # of Years	Employer	Type of Work

PERSONAL/GENERAL INFORMATION(✓)	YES	NO
Have you ever been convicted or charged under any Federal enactment or do you have any outstanding criminal charges pending? A conviction does not necessarily preclude an offer of employment.		
Have you ever been dismissed, or suspended, or disciplined by any governing bodies, school board and /or College of Teachers?		
Are you on a leave of absence from your current employment?		
Have you ever been disciplined, discharged, asked to resign or agreed to resign from a prior position after a complaint has been received against you, or your conduct was under investigation or review?		
Do you know of any reason why you should not be employed in a capacity in which you work with or will be in contact with children?		
Do you have any health-related limitations (mental or physical) that could affect the manner in which you perform the occupational requirements of the position applied for? A limitation does not necessarily preclude an offer of employment.		
Do you have any visa or immigration restrictions which could prevent lawful employment?		

If you have answered YES to any of the previous questions, please provide a detailed explanation, place in an envelope marked CONFIDENTIAL, and include with this application.

REFERENCES

Please provide at least three references who have had first hand knowledge of your competence and personal qualifications. Your references may be checked during the screening of applications or prior to the interview stage. Reference checks will be initiated prior to the offer of any position.

I authorize Vancouver Island West School District 84 to contact the persons or organizations listed below for the purpose of obtaining reference information, including information contained in my personnel file. In addition, I authorize the School District to contact any other references, school or prior/present employers named in this application.

Do you want us to contact you before speaking to your Supervisor? YES NO

NAME	INSTITUTION	POSITION	TELEPHONE
			()
			()
			()
			()

I understand that any evaluative or opinionative material obtained from the person or organizations listed above need not be disclosed to me when the disclosure would reveal the identity of the sources of such information, which I agree is confidential.

If this is an electronic submission, my signature is considered to be attached in the e-transmission of this form.

Signature of Applicant _____

PLEASE READ CAREFULLY

APPLICANT'S DECLARATION AND AGREEMENT

I declare that all of the information I have provided in this application for employment, and in any other documentation which accompanies this application, is complete and true in every respect. Furthermore, I understand that, if there is any failure to respond completely and truthfully to all questions asked, or any deliberate misrepresentation of information provided by me, or any failure to disclose a criminal record, that upon discovery by the Board of any such falsehoods, this will constitute sufficient grounds for my dismissal.

As a condition of employment, I give permission to Vancouver Island West School District 84 to contact any references, school or any past or present employers named in this application. I further understand that confidential reference reports given to the School Board will not be released to me without the consent of the referee. If requested and at my cost, I will provide the School District with a completed Criminal Record Search, which must be reviewed and affirmed acceptable to the District prior to any offer of employment.

(Signature of Applicant)

(Date)